



# 36<sup>th</sup> Annual Educational Conference Registration Form May 28–May 31, 2024

Name				First Time Attende	
Name for Nametag			Certification Level		
Agency Name			Chapter		
Agency Address					
City			State	Zip Code	
Phone		Ext	Cell Phone		Fax
Email (Required)					
Are you staying at the host hotel? Yes or No <span style="background-color: #00FF00; padding: 2px;">(DEADLINE FOR HOTEL APRIL 25, 2024)</span>					
Check Box	Registering For	Member Before April 25, 2024	Member After April 25, 2024	Non-Member Before April 25, 2024	Non-Member After April 25, 2024
	Entire Conference	\$399.00	\$499.00	\$450.00	\$550.00
	1 – Day Recertification Thursday, May 30 <sup>th</sup>	\$350.00	\$450.00		
FS Chapter 205/Business Tax 101 Class, <b>(REQUIRED FOR FIRST TIME ATTENDEES)</b> Tuesday, May 28 <b>(9am-4pm)</b>					
FS Chapter 205.2/Advanced/Refresher Tuesday, May 28 <b>(1:30-4pm)</b>					
<b>BREAKOUT SESSIONS</b> Wednesday May 29 <sup>th</sup>		<b>FL Public Records Laws</b>	Check Box	<b>Tax Study &amp; Updating your Municipal Code for BTR</b>	Check Box
		<b>History of Changing Business Tax Receipt Classifications</b>	Check Box	<b>Workers Compensation</b>	Check Box
<b>BREAKOUT SESSIONS</b> Thursday, May 30 <sup>th</sup>					

Please tell us a little about yourself to ensure we plan meals correctly. Check the box that best suits your needs. If allergies, please list in the box labeled allergies.

Vegetarian	Vegan	Gluten Free	Pescatarians	Allergies:
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T-Shirt Size: \_\_\_\_\_

Check Enclosed? \$ \_\_\_\_\_

**If paying with a credit card**, please register for conference by using the WHOVA app & process payment **FULL Reg** [https://whova.com/portal/registration/faec\\_202405/e6wej500](https://whova.com/portal/registration/faec_202405/e6wej500)  
**1-day Recertification** [https://whova.com/portal/registration/faec\\_202405/nkx9kr9](https://whova.com/portal/registration/faec_202405/nkx9kr9)

**If paying by check**, please complete this form and mail the check with completed registration form. The Conference Registrar will enter your registration on the WHOVA app and you will receive an email confirmation.

Please make sure to download the **WHOVA** app for use at conferences, all documentation will only be provided via the app, including certificates.

Please be advised that all credit card payment transactions will be assessed with a **non-refundable convenience fee. Once the order has been placed, it cannot be cancelled.**

Please make check payable to FABTO (FEIN #91-2000956), reference 2024 Conference in the memo line and mail to FABTO 36<sup>th</sup> Annual Educational Conference, Kathleen Adle, C/O City of New Smyrna Beach, 214 Sams Avenue, New Smyrna Beach, FL 32168. You may reach out to Kathleen directly at Telephone: 386.410.2865 or via email at [kadle@cityofnsb.com](mailto:kadle@cityofnsb.com).

This form and corresponding payments are for registration for the 2024 FABTO Educational Conference **ONLY**. Please do not include Chapter membership fees with this registration. (Membership forms and fees must be submitted directly to the Membership Director). Refunds minus a \$50.00 processing fee will be made when a written request for refund is received by the FABTO Conference Registrar no later than April 25, 2024.

***Due to planning considerations no refunds will be issued after April 25, 2024 date, Individuals must be current paid members of FABTO to receive certification at any level.***

### **Hotel Information:**

Hotel Reservation deadline is April 25, 2024, to receive the FABTO group rate, cannot be extended.

**Room Rate:                      \$189 per night + Free Self-parking or \$17 valet parking fee per night**

**Reservation Link:** [Florida Association of Business Tax Officials May 2024 Booking Link](#)